

Write Around Portland - COVID-19 Safety Measures

Vaccine Policy

- Write Around Portland requests that anyone working interacting in-person for more than 15 minutes in our office acknowledge that they are vaccinated against COVID-19.
- Because boosters are no longer accompanied by a vaccine card, we will no longer require physical proof of vaccination. Still, we will ask people to acknowledge using the honor system that they are vaccinated.
- Write Around Portland highly recommends that staff and volunteers seek other vaccines when available, such as the annual flu vaccine.

COVID Policy at a Glance*

	Agency Workshops (High-Risk Guidance)	Other WRAP Activities (External)	In the Office
I have COVID. What do I do?	Resume activities 10 days after symptoms improve with no fever.	Resume activities following 24 hours without a fever AND other symptoms are improving. If you show no symptoms, continue activities as normal and see mask policy below.	Resume activities following 24 hours without a fever AND other symptoms are improving. Staff may work remotely when they feel well enough. If they run out of sick time, they may use PTO or take unpaid time off.
When do I need to mask?	Mask for 20 days after symptoms improve with no fever. All are welcome to wear a face covering whenever they like.	Mask for 10 days after testing positive or after symptoms improve with no fever. All are welcome to wear a face covering whenever they like.	Mask for 10 days after testing positive or after symptoms improve with no fever. Staff may work remotely for any business days within that 10 day window in lieu of masking. All are welcome to wear a face covering whenever they like.
I've been exposed to COVID but don't think I caught it. What do I do?	Take COVID tests and watch for symptoms. Mask for 10 days following exposure.	Take COVID tests and watch for symptoms. Masking is optional.	Take COVID tests and watch for symptoms. Masking is optional.
I'm sick but I don't think I have COVID. What do I do?	Follow COVID guidelines above	Follow COVID guidelines above	Follow COVID guidelines above

How We Created our COVID Policy

Write Around Portland strives to offer a “safe and healthful workplace,” and we have developed these safety measures to support the health and safety of our community. We rely on recommendations from the following state and local authorities to implement safety measures for our organization:

- Oregon Health Authority
- Oregon Occupational Safety and Health Administration
- Multnomah County
- City of Portland
- Centers for Disease Control and Prevention

Note that these measures may update and change, with or without notice, based on public health recommendations. Write Around Portland will continue to monitor the situation, update safety measures, and communicate any changes as soon as feasible.

*If you'd like additional information about any of these guidelines, please ask.