March 12, 2020

RE: Update Concerning the Coronavirus

Dear Write Around Portland Community,

Based on recent developments in the evolving coronavirus situation, Write Around Portland will be suspending all in-person programming, meetings, volunteer shifts, and events starting March 12 through April 17. We are currently working on actions plans to be able offer remote options for our programming and workshops, with the intention of resuming programming after April 17. More details to come soon.

Because Write Around Portland is not a healthcare provider or authority in health services, we continue to rely on the information provided by the CDC and Oregon Health Authority. We encourage everyone, especially those who are elderly or immunosuppressed, to read more about the virus:

- For information from the CDC, visit the [CDC's website](https://www.cdc.gov).
- For the most up-to-date local information, visit the [Oregon Health Authority website](https://OregonHealthAuthority.com).

**What You Can Do to Protect Yourself and Others:**

- Avoid close contact with people who are sick.
- Wash your hands with soap and water regularly for at least 20 seconds. (Alcohol hand sanitizers are also effective.)
- Try not to touch your eyes, nose and mouth with unwashed hands.
- Cough or sneeze into a tissue or your elbow. If you use a tissue, wash your hands afterwards.
- Clean and disinfect frequently touched objects and surfaces.
- Most importantly, if you are not feeling well, please stay home and get well.

For individual concerns, please do not hesitate to email us at [info@writearound.org](mailto:info@writearound.org).

Sincerely,

The Write Around Portland Staff